



December 2023

Dear Hat Island Owner:

We are sending you this letter to outline the 2024 Regular Assessment and “Optional” User Fees billing process for membership. Options for making payments include paying by debit or credit card either online at hatisland.org, by phone or in person at the office, with VENMO or by mailing a check. Credit card transactions will be automatically charged a 3.5% service fee. We will be sending invoices by email for quarterly assessments and water bills. When you receive your invoice, you may also pay by clicking “View and Pay”. Please keep this letter for future reference. Assessment invoices will be emailed at the beginning of each quarter. If you would prefer a paper copy to be mailed to you, please notify the office. Regardless of the form of payment, please make sure your lot number is included.

Late fees will be applied according to the Collections Policy posted on the Hat Island website.

See assessment breakdown below:

If you are paying assessments in full: \$1,400.00 – Due March 31, 2024

Or:

If Paying Quarterly:

2024 1st Quarter – Due March 31, 2024

Annual Assessment Quarterly Installment \$350.00

2024 2nd Quarter – Due June 30, 2024

Annual Assessment Quarterly Installment..... \$350.00

2024 3rd Quarter – Due September 30, 2024

Annual Assessment Quarterly Installment \$350.00

2024 4th Quarter – Due December 31, 2024

Annual Assessment Quarterly Installment \$350.00

“Optional” User Fees:

We are also sending you a “User Fee” document should you be interested in the following pay for use services:

- Golf (Annual Tag or Coupon Books)
- Ferry Passage
- Moorage (see payment requirements for annual moorage rates) Please note: by purchasing annual moorage, you agree to abide by the HICA Marina Rules and Regulations posted on hatisland.org.

We are hoping the availability of purchasing golf ticket books in advance will make it convenient for our owners. These ticket books are great gift ideas for the coming year or to keep on hand for your guest’s use. IN addition, you may prepay for ferry passage by calling the Hat Island office. This allows you to book on Bookeo without having to enter your credit card information every time you book.

Please give us a call (360) 444-6611 or email Alice at: bookkeeper@hatisland.org, or Julie Wanner at financial@hatisland.org if you have any questions regarding the information enclosed in this packet.

Thank you,
Kimberli Gleason, Island Manager



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Update Your Account Information for 2024!

Lot(s)

Number: _____

Owner Name(s) _____

Mailing Address: _____

This address is used for mailing invoices, ballots, other information from the office.
It is the owner's responsibility to notify the office of any address change. Please note that the island is moving toward all electronic notifications and an email address is needed to keep you updated on emergencies and island news.

Email Address for Billings and Business Notifications: _____

Email Address for Community Notices/Information (if different from above):

Phone/Cell Phone Number (s): _____

If you are providing more than one number, please indicate whose number is provided.

Do you want your information available for distribution: Yes No

Please Return as soon as possible to: Hat Island Community Association,
3616 Colby Avenue PMB 335,
Everett, WA 98201

Or email to: financial@hatisland.org