

Agenda

Hat Island Community Association
Board of Trustees Special Meeting-
Long Range planning Committee Retreat
3616 Colby Ave PMB 335
Everett, WA 98201
(360) 444-6611

Saturday June 23, 2023

4:00pm In-person and via ZOOM

Attendees:

Erik Smith- President	Virtual
Ray Stephanson – VP	Virtual
Don Stark- Treasurer	Virtual
Kelly Dukes- Secretary	Virtual
Aimee Caccavale- Trustee	Virtual
Dan Jensen- Trustee	Virtual
Roelof Burger- Trustee	Virtual
Kim Gleason- Island Manager	Virtual

Agenda:

- Call meeting the meeting to order
- Strategic Planning Retreat funding

Erik: Called the Special Meeting to order at 4:00pm

We are here to discuss the Long-Range Planning Committee Strategic Retreat planned for Saturday Aug 5, 2023. We have retreats every 4 years. This is a significant event for HICA in which we do our long-term planning for the direction of the island in the next 3-10 years. It provides a forum for the Community to provide feedback to the Board on the direction of the island. Thank you to the Long-Term Planning Committee and Chairs as well as the Board Members who are reps there as well. The proposal is the use the same program, format and host as we did in 2016 and 2019. Andrew Ballard and is organization which is a professional organization that put events like this on. They take feedback prior to the August retreat, set the agenda, orchestrate how to execute the event, tabulate the information that comes out of the pre-retreat information and well as the retreat/live discussions. The report is then provided to the Board and shared with the community which the Board will then use as a reference guideline when forming policy.

The fee for these services is \$6,250. It is the Long-Range Planning Committee's recommendation that we approve this fee.

Ray: I am familiar with Mr. Ballard's work in both the private and public sector. The City of Everett has used his services and he is excellent I highly recommend him. The fees

they are charging us are very reasonable, he has passed on a discount to the island as this is his 3rd time working with us.

Erik: Requests a motion that the Board approve the Long-Range Planning Committee recommendation to fund the HICA Strategic Planning Retreat on August 5, 2023.

Ray: Moves

Kelly: Seconds

Vote:

Erik Smith- President	Yes
Ray Stephanson – VP	Yes
Don Stark- Treasure	Yes
Kelly Dukes- Secretary	Yes
Aimee Caccavale- Trustee	Yes
Dan Jensen- Trustee	Yes
Roelof Burger	Yes

Motion approved

Discussion: Survey coming out on Saturday 6/24/2023. The entire island is welcome to participate.

Erik: Motion to adjourn

Dan: Motions

Aimee: Seconds

Erik Smith- President	Yes
Ray Stephanson – VP	Yes
Don Stark- Treasure	Yes
Kelly Dukes- Secretary	Yes
Aimee Caccavale- Trustee	Yes
Dan Jensen- Trustee	Yes
Roelof Burger	Yes

Motion approved- Meeting is adjourned at 4:11pm